



TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL
PUBLIC MEETING NOTICE
DECEMBER 03, 2020, AT 7:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a

Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1** Consider approval of the minutes of the Regular Council meeting held on November 19, 2020, and the Work Sessions held on November 17 and November 19, 2020.
- C.2** Consider approval of the Payment Approval Report.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- E.1 Discussion and or/Action [Spencer Forsberg]:** Mr. Forsberg will review the Town's finances for the month of October.
- E.2 Discussion and/or Action [Chief Thies]:** Chief Thies will present his plan for establishing a Citizens Review Board for the Police Department.
- E.3 Discussion and/or Action [Chief Thies]:** Chief Thies will present the newly designed sticker that will be on the new Police Department vehicles.
- E.4 Discussion and/or Action [Jay Howe]:** Director Howe will seek Council approval to move forward with the landfill expansion.
- E.5 Discussion and/or Action [Town Attorney]:** Approval of the engagement agreement with the law firm, Greenberg Traurig, to provide special counsel services to the Town with respect to the financing agreement with the Water Infrastructure Finance Authority of Arizona ["WIFA"] the Town intends to pursue to pay for the sewer ponds closure project.

E.6 Discussion and/or Action [Manager Harvey]: Approval of Resolution No. 2020-28 authorizing the Town to apply for a 1.8 million dollar loan from the Clean Water State Revolving Fund, through WIFA, to pay for the sewer ponds closure project.

F. Department Director reports

G. Items to be placed on future agendas

H. Reports of Current Events by Council

I. Adjournment

Posted at 5:00 PM on November 30, 2020, at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby Windows 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library Windows 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Ms. Brandye Thorpe

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL WORK SESSION
November 17, 2020 AT 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor 7pm

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

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Roll Call.

Present: Johann Wallace, Donna Johnson, Cynthia Butterworth, Christy Hirshberg, Jean Post, Suzanne Harvey (Not voting), Brandye Thorpe (Not voting), Thomas Benavidez, Attorney (Not voting).

Absent: Joy Banks, Debbie Trate.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public

Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

C.1 Discussion and/or Action [Mayor Wallace]: The Council will review and discuss renewing and revising the existing intergovernmental agreement with the Whetstone Fire District for the District to provide fire and emergency medical services to the Town. It is possible that members of the Whetstone Fire Board will attend this meeting and join in the discussion. The Council might vote to convene in executive [closed] session, pursuant to A.R.S. 38-431.03(A)(3) and (4), for consultation with the Town Attorney and to direct the attorney concerning the terms of the agreement.

Motion: Item C.1, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Mayor Wallace: Lets start with who is here from Whetstone.

The Board members introduce themselves as: Donna Graybill, Chair of the Board, Trevor Thompson, Board Member, and Steve Hasson, Board Member. Also present is Cathy Dyer, Office Manager.

Mayor Wallace: The purpose of this is to start going over the IGA that the Town has with Whetstone. We are in a situation right now where I really don't believe we are going to get a good, solid IGA in place before the current one runs out. At our meeting on Thursday, one of the things we are going to be looking at is just extending the current contract, under its current terms with no changes, for six months. That will take both of us through the end of the fiscal year and give us time to work out any final details of the IGA. That is what Council will be doing on Thursday, we will put that forward and if we approve it, we will send it over to Whetstone. I just wanted to put that out there first so that everyone is tracking what we intend.

Mr. Hasson: The current contract does have a provision in it that it expires on December 31st, the question is, prior to that date do we have to take action on both sides in order to extend it and give it life?

Mayor Wallace: Yes. The whole point is that we extend it, both sides would approve the extension for six months so we still have the Fire Protection Services for the Town. That's going to be the first order of business. You can expect to see that coming through, if Council approves it on Thursday, we will send it over to Whetstone.

On to the current IGA. I still want to go through and look at the IGA. We went through and made some changes. When the previous IGA was put into place, circumstances were different. Things have changed and adjustments needed to be made. Specifically, when it was made, we had dispatch, which has since been changed to SEACOM. Things like that needed stripped out. When we were first given this back by Chief Bidon, the only change was an appendix showing the differences in payments, and nothing else was changed in the IGA. In conversations with the former Fire Chief, there were certain things that he said that he didn't want or need as far as equipment goes. The whole point is to go through the equipment, do an inventory, find out what Whetstone wants to keep using and what Whetstone isn't using so we can get that worked out. Some of the things cannot be addressed yet, that's where the six months will give us time to have someone from Huachuca City and someone from Whetstone Fire go through and get an inventory so we can figure out what should stay and what we should remove.

The IGA is reviewed page by page detailing the changes that should be made. There is some discussion regarding a lease of the building, and repairs and modifications that were previously made that the Town had no knowledge of until after the fact, including what was done and the cost. Those repairs and modifications would be the responsibility of the Town, not Whetstone and monies collected from a lease would go toward maintenance and modifications needed in the building. Also discussed was the need for the Town to have access to the building. There is equipment in that building that supplies services to other Town facilities and there has been issue with accessing them previously. It was stated that the Town would much prefer to have Whetstone Fire District annex them. The Town would like a provision that Whetstone will annex the Town within five years.

Members of Town staff and Whetstone Fire District will coordinate to get an inventory done.

Mr. Benavidez asked if any of the Members present had any experience with annexation as it is an intensive project. Ms. Dyer stated that she had participated in consolidation but not annexation. Mr. Benavidez advises that someone has to do the math, someone has to figure out whether annexation makes sense. He states that there should be a deadline regarding a boundary change impact statement being completed.

Mayor Wallace advises that former Chief Bidon had presented numbers to Council before.

Ms. Dyer will check into it and see what can be found.

Mr. Benavidez asks about a committee that was supposed to be created. There should have been a joint advisory board, however one was never created. This should have happened, and needs to be followed through on in the future.

Clerk Thorpe is directed to send a copy of the IGA with the redline changes to Whetstone Fire District for them to review. Mr. Benavidez asks to receive a copy as well.

Mr. Benavidez asks about the Board meetings and if any representative from the Town has been going. Ms. Graybill advises that they haven't been but she would like to change that.

Ms. Harvey advises that members of the Board are welcome at staff meetings as well because a lot is discussed in them and there are times that questions arise and it would be helpful to have someone present. This helps with the communication process.

Mr. Benavidez asks where the Board meeting notices are posted. He suggests that they may want to post them in Huachuca City where the Council agendas are posted. Clerk Thorpe offers to post them if a digital copy gets sent to her.

D. Adjournment

**Motion: 6:44pm, Action: Adjourn, Moved by Johann Wallace, Seconded by Christy Hirshberg.
Motion passed unanimously.**

Approved by Mayor Johann R. Wallace on December 03, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on July 2, 2020. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
November 19, 2020 AT 7:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

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The meeting was called to order at: 7:00pm
The Pledge of Allegiance was led by: Mayor Wallace
The invocation was offered by: Elder Thomas

Roll Call.

Present: Johann Wallace, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Jean Post, Suzanne Harvey (Not voting), Brandye Thorpe (Not voting), Thomas Benavidez, Attorney (Not voting).
Absent: Debbie Trate.

B. Call to the Public – Mayor

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Mayor Wallace recognizes Earl Phillips.

Mr. Phillips would like to have notice in the Sunset News about when companies will have people in the neighborhoods that are going into yards without permission or the residents' knowledge. There was an incident in which some people from the gas company were using a ladder to climb over his neighbor's fence. He asked them what they were doing and they told him that they were doing their job and if he didn't like it to call the gas company. He called 911. He was informed that they have a deal with the Town that they make attempts at contact 3 times and after the third attempt they have permission to go over the fence. He doesn't think it's right, someone is going to get hurt. They are using an a-frame ladder and there are dogs in the yards. For the protection of the guys that are going into yards and the public, something needs to be done about this. The newsletter might be the way to go. He thinks it would be good to inform residents that these guys will be in the neighborhoods and this is their policy and keep them out of people's yards unless they know. Hearing that they have to come to your door twice, he knows they don't do that. He is retired and home most of the time. His neighbors both have cameras in their back yards, they saw them come over the fence and kick at their dogs to try to do what they needed. They need to have a police office to come over if they need to get into someone's yard that bad. He would just like to see something happen so that nobody gets hurt.

Mayor Wallace: Suzanne can you look into that and get with Southwest Gas and SSVEC?

C. Consent Agenda - Mayor

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- C.1** Consider approval of the minutes of the Special Council meeting held on November 4, 2020, the Special Council meeting held on November 5, 2020, the Regular Council meeting on November 5, 2020, and the Executive Sessions on November 4, 2020 and November 5, 2020.
- C.2** Consider approval of the Payment Approval Report.

Motion: Items on the Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion: Items on the Consent Agenda, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.
Motion passed unanimously.

D. Unfinished Business before the Council – Mayor

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E. New Business Before Council - Mayor

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Mayor Wallace: I am going to move item E.6 up.

E.6 Discussion and/or Action [Town Attorney]: Mr. Benavidez will present a contract for the Council to engage Suzanne Harvey to serve as the Town Manager.

Motion: Item E.6, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Mr. Benavidez: Mayor and Council, as directed by Council at the last meeting, I prepared a contract that is nearly identical to the ones for the prior Town Managers. The only difference is Ms. Harvey has her own insurances and will provide that for herself, she will participate in the Town's policies with respect to retirement. One other thing, we changed the section on it being full time employment, which it is but we took out the office hours that were in there. She will be here full time but she needs a little bit of flexibility to come in earlier or working a little later. So I just took the office hours out. It's a two year agreement at \$65,000.00 a year.

Motion: The Contract with Ms. Harvey to serve as Town Manager, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.
Motion passed unanimously.

E.1 Discussion and or/Action [Town Attorney]: Authorization to approve a Memorandum of Understanding with the State of Arizona and other political subdivisions within the State to join in collective efforts to reach a settlement of common claims arising out of the manufacture and distribution of legal opioid medications.

Motion: Item E.1, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Mr. Benavidez: We have talked about this a few times, the opioid litigation. We are a very small community, as we discussed we are not going to be pursuing litigation on our own. The state Attorney General has been conducting litigation on behalf of all the communities in the state. To get leverage to get a settlement out of the opioid companies, they need to be able to say they are representing pretty much every government entity in the state. They are trying to get all of the smaller governments to agree to this memorandum of understanding, which is just a theoretical idea if the Attorney General can get a settlement, how many of us would sign on to it and how funds would be distributed. That's what's on the Agenda for tonight, and I can't see a downside to it. You don't ultimately have to agree to the settlement that the Attorney General enters into, it's just a way of giving the Attorney General leverage to get a settlement. Why would they agree to a settlement if they were then going to be sued by all the other governments? They wouldn't settle, it would be irrational. I think it's really best to let the big dogs handle this sort of thing. I think we should agree to the memorandum of understanding.

Motion: Memorandum of Understanding, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.
Motion passed unanimously.

E.2 Discussion and/or Action [Suzanne Harvey]: Director Harvey will ask for Council direction regarding the Sewer Pond closure project, including applying for funding from the State's Clean Water and Drinking Water Revolving Fund by applying to the State Water Infrastructure Finance Authority. Ms. Harvey will also seek authority to engage a contractor for the project through the State's cooperative job order contracting program.

Motion: Item E.2, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Manager Harvey: You heard at the Work Session what we need to do and how we need to do it. If you approve tonight, it will simply begin the process, it's not like you are approving the contract tonight. We have to follow the steps to get the funding. I believe we will have to get our bond attorney involved. We can't go forward without your authorization. At the next meeting we'll have a resolution for you to approve, and an engagement letter. Then we will be able to follow through with WIFA. We are very lucky that Alan Converse and John Knox are willing to keep working on the project until we can get the funds to pay for it.

Mayor Wallace: Just to recap what we are talking about for this meeting as well, we are talking about the sewer ponds that were closed down in August 2018 and there was a plan to start

working on the actual closure, covering them, in March of 2019. What it comes down to is we are going to cover them instead of removing all of the solids out of the two ponds. Rough estimate right now is \$1.57 million. Some of the other things we talked about are if we do that, we can't build anything else on top of it. To build anything on top of it would require scraping everything out and taking that solid waste elsewhere, which would increase the cost. We talked about trying to leverage a WIFA loan, that could offer low interest. At some point there is the possibility of it being forgivable. The big thing we talked about was being able to pay for it.

Motion: The engagement with the state's job order contracting program, move forward with contacting WIFA, identify funding sources, basically move forward on the project to bulldoze through the process, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Motion passed unanimously.

E.3 Discussion and/or Action [Suzanne Harvey]: Director Harvey will provide an update regarding the Town's plans for holiday events, and Chief Thies will seek approval for the planned parade route and road closures associated with it.

Motion: Item E.3, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Manager Harvey: COVID-19 is affecting everything, and we are going to have to adjust our events in order to have them. We want to be able to celebrate the Holidays. This year we are going to be doing things a little bit differently. In the past we have always had Polar Express after the tree lighting. Because of the numbers that we are seeing right now, we want to hold everything that we can outdoors. We plan to hold the Polar Express event on Friday, December 11th in Leffingwell Park at the bandstand area. We will have some stage management and will put decorations up. We'll have the Mayor up there to read the story and have chairs for the children to sit on. We will start a little bit earlier and we will go first before the tree lighting because it's going to be cold. We're planning to start at 5:30pm because the way we are going to do this is you go directly from Polar Express to the Tree Lighting which means that we don't have to have a set time for the Tree Lighting. We hope to have a couple of other activities go on during Polar Express. We'll have cookies and cocoa and that sort of thing. We will set up the train tracks that we usually set up in the Library in the Senior Center so folks can go through the Senior Center to get to the Tree Lighting at the Fire Department. We will have someone at the door of the Senior Center to make sure we don't have a bunch of people inside at once. Brandye is in charge of the Tree Lighting this year. I think it's going to be amazing. I'm going to let her talk about the Tree Lighting and the Parade. Clerk Thorpe: We got ahold of Antelope Run Electric and they are going to come out and help with getting the lights on the tree and making everything is working. They have a bucket so everything can be reached. They are doing it for free. They want to help the community, so they are just going to come out and help us get it done. They are going to coordinate with Jim Halterman. The parade is coming together really well. We have a lot of the new businesses in Town that are going to participate. We have possibly some draft horses and whatnot going to be included. It's very exciting, everybody is really wanting to come together this year I think

because they missed out on so much the rest of the year. It's exciting and it's coming together really well.

Manager Harvey: Councilmember Hirshberg has been really helpful at getting things together as well, so we really appreciate her help. Chief wants to talk about the road closures and the route.

Chief Thies: We will start on McCray, go down and around, down Gonzales to lower, come back up Gonzales to end at the Senior Center. It starts at 10am and ends at approximately 12pm. Road closure portion will be School Dr., Skyline, East Mustang and Yuma. This will not impact travel on the highway whatsoever. It's a temporary stop so they can't come off the highway. Within Town itself, we will do rolling blockage.

Motion: Planned road closures for the parade, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

E.4 Discussion and/or Action [Mayor Wallace]: Direction to staff to establish a civilian review board for police department matters.

Motion: , **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Mayor Wallace: This is something we have talked about a few times. I know Chief has already started on one. This is something we need. This gives the public the ability where it's impartial, members of the public, and they can receive complaints if they feel something is being done wrong, they can bring it to the Advisory Review Board and they would make a recommendation about whatever it is and get that information back to the Town Manager who will get it to Council and then we go from there. This is not in response to anything, this is not because of anything, it's something we have talked about.

Chief Thies: It can also be something positive. Between the citizens, the Council and the Board and not decided solely by the Police Department. I am 100% in favor of that.

Mayor Wallace: I believe Chief already has an outline of the plan, so really what we are doing today is directing staff to formalize that Review Board process for Council to review and approve. For staff, we are going to have a drop dead date on this because I don't want it to linger. How long do you want to give staff to put this together? How much longer would you need to put it together Chief?

Chief Thies: The framework is already done, there are some decision as to how Council wants to move forward, but I would say a finished one ready for the next Council meeting, to be looked at.

Mr. Benavidez: I wonder if you shouldn't do a Work Session on it because there are some complexities or nuances to it that probably need talking out.

Mayor Wallace: That's a valid point. What I want to see is that draft, then we can schedule a workshop. So the final version wouldn't be in place by the end of the year. I at least need a working product that we can work on.

Motion: To have a draft of the Civilian Review Board ready by the next Council meeting,

Action: Direct Staff, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

E.5 Discussion and/or Action [Mayor Wallace]: Resolution 2020-27 approving a renewal of the intergovernmental agreement with the Whetstone Fire District for the District to provide fire and emergency medical services to the Town.

Motion: Item E.5, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Mayor Wallace: This is just an extension of the contract as it is currently written. This extension will push us out until the end of June 2021. The reason we are doing this is Chief Bidon retired and we don't want to push forward and update the IGA with Whetstone for long term fire services without having a Fire Chief at all. We did have a Work Session with Whetstone Board earlier this week that went really well.

Motion: Resolution 2020-27, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

E.7 Discussion and/or Action [Suzanne Harvey]: Authorization to engage Lumen Technologies to provide internet services to the Town of Huachuca City's Administrative and Public Safety buildings.

Motion: Item E.7, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Manager Harvey: The last few weeks have been incredibly difficult for staff to get work done. The internet is too slow and as all types of work activities move online, we just don't have the bandwidth, we don't have the speed and they are not able to even process payments that we are receiving. If it takes all day to process that, your staff is not getting other things done that need to be done. That doesn't even include the problem it creates for the Police Department. They are not able to upload evidence or their body cam footage. We have to have faster internet. You cannot function in a business or municipality if you don't have fast internet. I'm very disturbed by what I've seen the last few weeks when I come up here and folks can't do their work. They're frustrated. Brandye can tell you more about the contract we are hoping you will approve.

Clerk Thorpe: We did have a call with Lumen/Century Link. They are not going to charge construction costs. It will just be the monthly service charge. It's a high charge, but in order for us to function properly, we need to do this. There is no option but for us to use them, we can't go out and look and see who will give us a better deal. What we have now is not sufficient for anyone to get their jobs done properly.

Mayor Pro Tem Johnson: How much is it?

Clerk Thorpe: \$1007.48 per month.

Mayor Wallace: The Town currently has a 12MB down and 2MB up connection shared by everyone in admin, the Police Department and the Fire Department. One bodycam video that

they are trying to upload, about 400MB in size, it takes about 3-4 days to get it uploaded, assuming that it does not error out. It's at the point where it's bad. It is an extremely high cost. As Brandye said there is no construction cost whatsoever. We'd end up getting a 100MB symmetrical connection, which means 100mb up and 100mb down. It would be a fiber connection to Town Hall, similar to the Library. The money is in the IT budget, it just needs moved around.

Councilmember Butterworth: If approved, when would it be up and running?

Clerk Thorpe: We did not get a timeframe yet.

Motion: Engagement of Lumen Technologies to provide internet services to the Town of Huachuca City's Administration and Public Safety buildings, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

E.8 Discussion and/or Action [Mayor Wallace]: Sierra Vista Metropolitan Planning Organization ["SVMPO"] presentation to outgoing Councilmember, Joy Banks, for her service to the SVMPO and the community.

Motion: Item E.8, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Karen Lamberton: We have been blessed to have Councilmember Joy Banks on the Sierra Vista Metropolitan Planning Organization Board. Ms. Banks has been epic at representing the Town's interests. We wanted to present a Statement of Appreciation to her. She was the one who got that new signal light approved through the regional government and funded. She also aided and supported the development of a countywide aerial imagery photography that will cover the entire Town of Huachuca City at no cost to you. She also got approved a roadway inventory and assessment that we are going to work with Mr. Halterman and Dr. Johnson on getting a complete look at the road network, which is also coming at no cost to you. She has also brought in \$315 thousand of state and federal funds in the past year. She also brought an organizational structure to the SVMPO Board and defended its need for organizational changes, one of which resulted in a reduction of the Town's match from \$10 thousand to about \$2,700 dollars. I have personally appreciated her professionalism and her support.

Ms. Lamberton also presents Councilmember Banks with a book,".

Councilmember Banks: I didn't do anything, I just went to the meetings. The staff made it happen.

Mayor Wallace: Joy is being modest, but if we didn't have her pushing for a lot of this stuff, things wouldn't be happening. Those signal lights wouldn't be going up. Thank you.

Councilmember Banks: Thank you staff. Chief Thies and former dispatch people that said that signal light was needed. If anyone has ideas of what this Town needs, streets, roads, signals, etc. please let Ms. Lamberton know. Let our staff know and they will get the message to her.

Ms. Lamberton: It is long range planning, and it might take a long time, but we will get it done.

Mayor Wallace: I think we will do the canvassing before Joy's resignation.

E.10 Discussion and/or Action [Mayor Wallace]: Adoption of Resolution 2020-26 canvassing the results of the general election held on November 3, 2020. The Mayor will also have the elected councilmembers take the oath of office.

Motion: Item E.10, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

SECTION 1. That the total number of ballots cast at the general election, was 683.

SECTION 2. That the votes cast for Proposition 401, extension of the Home Rule Option, were as follows:

	<u>Vote Total</u>
Yes	377
No	282

SECTION 3. That it is hereby found, determined and declared of record, that Proposition 401, extension of the Home Rule Option, has been approved by the voters in the affirmative.

SECTION 4. That the votes cast for the candidates for councilmember, for the single 2-year term, were as follows:

<u>Name</u>	<u>Vote total</u>
Debra Trate	556
Write-in	27

SECTION 5. That it is hereby found, determined and declared of record, that the following candidate did receive the greatest number of votes of the electors of the Town voting on the single 2-year council term:

Debra Trate

SECTION 6. That the votes cast for the candidates for councilmember, for the three 4-year terms, were as follows:

<u>Name</u>	<u>Vote total</u>
Christy Hirshberg	556
Official Write-in, Jean Post	24
Unofficial Write-in	170

SECTION 7. That it is hereby found, determined and declared of record, that the following two candidates did receive the greatest number of votes of the electors of the Town voting on the three 4-year council terms:

Christy Hirshberg
Jean Post

SECTION 8. Pursuant to the Town Code, section 2.15.015 (C), the three successful candidates, [Debra Trate, Christy Hirshberg and Jean Post, shall be declared elected to the office of Councilmember of the Town of Huachuca City, effective immediately; and the Town Clerk is hereby directed to issue to them Certificates of Election for their respective terms of office.

Motion: Resolution 2020-26, **Action:** Adopt, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Motion passed unanimously.

Mayor Wallace: Do we have the Oath of Office prepared?

Clerk Thorpe: No Sir. I can pull it up if you'd like?

Mayor Wallace: Can we have them do it after the meeting?

Mr. Benavidez: There is no requirement to do it in Public.

Mayor Wallace: We'll do it after the meeting.

E.9 Discussion and/or Action [Mayor Wallace]: Acceptance of the resignation of Councilmember Joy Banks, and appreciation for her service to the Town.

Motion: Item E.9, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Mayor Wallace: Joy, do you have anything to say?

Councilmember Banks: I have been so happy to be on Council. This has been so fun. Huachuca City really is very special. There are a lot of very talented people here. It has been great to get to some people from Sierra Vista and from some of our Federal agencies. If we just have one representative going to some of these meetings, your presence there makes a quorum happen. If I hadn't shown up to some of those meetings they would have had to cancel very important meetings with multiple government agencies. Even though we are a little town we can get a lot done. I'm really glad for the way things have shaped up, Ms. Harvey is going to be a really good Town Manager. Ms. Brandye as Town Clerk and just the way everything has worked out. Things are really gelling. I wish everyone the best. Thank you so much for the opportunity.

Mayor Wallace: We do have a plaque for you.

He reads the plaque: Presented to Joy Banks in appreciation for her service as a Huachuca City Councilmember and a former liaison to the SVMPO. Town of Huachuca City, November 2017-November 2020.

Mayor Wallace: Thank you Joy. It has been a real pleasure to have you on Council. You sell yourself short. You are very intelligent and you really dig into everything and your ability to research anything and everything and make a rational decision is very admirable. Thank you for everything. We appreciate it.

E.11 Discussion and/or Action [Mayor Wallace]: The Council will announce a vacant seat on the Council and will discuss how the Council would like to proceed in filling it, as required by Town Code section 2.05.040.

Motion: Item E.11, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Mayor Wallace: With Ms. Banks resigning from her position on Council, that will leave us with a vacancy. Standard process, if people are interested, they can fill out an application for the vacancy. How do you guys want to do this?

Mayor Pro Tem Johnson: Like we always do. They fill out an application, we interview them and go from there.

Mayor Wallace: Timeframe? How long do you guys want to give them?

Mayor Pro Tem Johnson: January 15th.

Mayor Wallace: That's not a bad idea, what day is January 15th? We have Thanksgiving next week.

Mayor Pro Tem Johnson: Yes, and then Christmas after that. I think the middle of January. I just picked a date.

Councilmember Post: The 15th is a Friday.

Mayor Wallace: Okay, well that is the Friday after our first meeting in January. Good job.

Motion: Declare the seat vacant and accept applications from members of the public who are voting residents within the Town of Huachuca City proper for more than a year, and to accept said applicants from eligible residents until 5pm on January 15, 2021, **Action:** Direct Staff, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.
Motion passed unanimously.

Mr. Benavidez: Excuse me Mr. Mayor but did we accept Ms. Banks' resignation, did we vote to accept it?

Mayor Wallace: No we did not. So we will step back.

Motion: The resignation of Councilmember Banks, **Action:** Accept, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.
Motion passed unanimously.

Mayor Wallace: Do you want me to re-declare the seat vacant?

Mr. Benavidez: Yes.

Motion: Declare the seat on Council vacant, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Motion: Declare the seat vacant, **Action:** **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.
Motion passed unanimously.

F. Department Director reports

Jim Halterman: We were able to get that fire hydrant replaced within two days. We are working with the Police Department to get that replaced by the owner of the vehicle. When they hit that hydrant, they sent it over 50 feet in the air. Everybody asked me why there was no water, we have what is called dry barrel hydrants. They don't get water to them until you open up the

water at the hydrant itself. There is a breakaway piece so if something hits it it doesn't damage the water lines. We made a repair at 312 Apache. We discovered a bad commercial meter at Triangle Housing so we had to replace it. Then just working with ADEQ to get the natural ponds covered.

Dr. Johnson: The last two days we have been dealing with the EMS signal out here. Just wanted to let you know that it's going very well. I thank Karen and Dennis from SVMPO for their support and Chief Thies and his team and Mr. Halterman. It went just like it was designed, it went very well quickly and easily. Something I need to say to Ms. Banks, this is something I say to my staff when they go on to their next adventure. Joy, thanks for always being there.

Laura Wenc: Just continuing on with the financial audit. Margaret had her audit two days ago and she did really well.

Chief Thies: The Police Department over the last few weeks has had the opportunity to accomplish some unique goals, one of which was to go to the Pima County Detention Facility and interview a subject who thought he could get away. We have also conducted search warrants on a vehicle and a house. We also had grand jury today. We've just been very busy. To Ms. Banks, thank you. You have brought sensibility and reasonableness to this Council and this town and we will be forever grateful for that.

Manager Harvey: I wanted to remind everybody we have our food distribution tomorrow. December 3rd we have a Work Session for the landfill expansion. The Holiday Gift Basket Program, I am waiting to find out if the motorcycle club is going to do the Red and White Run. We are going to be actively looking for toy donations. We will probably need toy donations if the motorcycle club does not do the run and they may not because of Covid. I would like to say to Ms. Banks we are going to miss you greatly. You have been a joy to work with and also mentor for me when I first started as the Library Director. I really appreciated all of your encouragement. We are going to miss you.

Clerk Thorpe: I just want to say thank you Joy, you have made this a very pleasant experience coming into this position and everything. You are very supportive and I appreciate the help you are always willing to give anyone. Thank you.

G. Items to be placed on future agendas

H. Reports of Current Events by Council

Councilmember Post: We are going to have our second annual Pima Street Christmas party. We are still trying to see if we are going to have that with Covid. We had a Pima Street yard sale two weeks ago and it is cool. We are just trying to pull everybody together.

Councilmember Hirshberg: Brandye and I split up the Christmas Parade. I got the Sparky suit from the Fort, so we need someone to wear the Sparky suit. Joy, you were always so wise and thoughtful, supportive and kind and I just appreciate you.

Mayor Pro Tem Johnson: I'm going to miss you. I wish you the best and I know you are happy, but I'm going to miss you.

Councilmember Banks: We had a SVMPO meeting today. I'll be emailing the Mayor and Suzanne with all the other groups I was a part of and their contact information. I love you guys and I think this is a special place full of great people.

Councilmember Butterworth: I sat in on the SVMPO meeting today. I will be taking a more active role now. Thanks Joy, now I have your shoes to fill.

Mayor Wallace: Have a Happy and Safe Thanksgiving. If you have the ability to be with your family, enjoy it. If not still reach out.

I. Adjournment

**Motion: 8:00pm, Action: Adjourn, Moved by Johann Wallace, Seconded by Christy Hirshberg.
Motion passed unanimously.**

Approved by Mayor Johann R. Wallace on December 3, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on September 10, 2020. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL WORK SESSION
November 19, 2020 AT 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor 6pm

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

Roll Call.

Present: Johann Wallace, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Jean Post, Suzanne Harvey (Not voting), Brandye Thorpe (Not voting), Thomas Benavidez, Attorney (Not voting).

Absent: Debbie Trate.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public

Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

C.1 Discussion only [Director Harvey]: Presentation on the Sewer Pond closure project. The Council might discuss topics associated with the project, including: project scope and timeline, obtaining funding from the State's Clean Water and Drinking Water Revolving Fund by applying to the State Water Infrastructure Finance Authority, and engaging a contractor for the project through the State's cooperative job order contracting program.

Motion: Item C.1, **Action:** Open for Discussion Only, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Present at this meeting are Allan Converse of Team Converse Engineering and Matthew Cornett of Gordian Group.

Mayor Wallace explains that this is to discuss the closure of the natural ponds, which was started last calendar year and didn't move on from there.

Mr. Converse advises that the ponds are required by ADEQ to be properly covered, due to the solid waste in them. This material is not hazardous, however we are non compliant at this time as the project has not been started. We need to get this capped over. The material can be removed from the unused pond #3 so there will be no cost for the cover material. This is a large project and will cost approximately \$1,756,000.00. We will need to try to get financing for this project which we hope to get through WIFA. These loans are low interest rate and can qualify for forgiveness sometimes. This will require a bond, and the bond will require either a tax or a rate charge to cover the loan. It is a very involved process to get these loans.

Mr. Cornett explains job order contracting and how we can skip putting the project out for bid when we work with them because they have already secured the best rates and are approved through the state. It also meets federal procurement process requirements.

Mr. Converse: One of the first steps is for Council to agree that this is what you want to do and to move forward. We have been doing a lot of work ahead of time on this. We have an aggressive schedule we are looking at for this project. WIFA only meets every other month to approve contracts. They meet in February and won't meet again until April. We have a timeline that we have created that details everything we want to try to get done and when. Once WIFA receives the first application, and says yes you are a potential applicant, then the next application will need to be done and is much more detailed and extensive.

Councilmember Banks: What can be done with the ponds after they are covered?

Mr. Converse: That is one of the restrictive things that ADEQ has. If you wanted to do something with them, you can't cap them, you have to remove this material. Once it is capped, nothing will be able to be built on top of it. Only natural vegetation will be allowed.

Councilmember Banks: This is 17 acres right? We are a part of Fort Huachuca Sentinel Landscapes and they are always looking for places to plant agaves to attract the rare bats.

Mr. Converse: We would have to look at approval from ADEQ.

Councilmember Butterworth: My concern is paying back the loan.

Director Harvey: Looking at a 2% interest rate and the number of households, it might be \$10/month for 30 years. There is a possibility we would qualify for 1%. We won't know that until we apply. And they do have a principal forgiveness program that we might qualify for.

All of the steps that have already been taken by these individuals to develop a plan and timeline have not cost the Town anything.

Adjournment

Motion: 6:41pm , Action: Adjourn, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.
Motion passed unanimously.

Approved by Mayor Johann R. Wallace on December 03, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandy Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on July 2, 2020. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Ace Hardware							
1020	Ace Hardware	175702/1	Christmas Lights Snoopy Tree	11/23/2020	14.17	.00	10-60-460
Total Ace Hardware:					14.17	.00	
Ant & J's Industries							
2001	Ant & J's Industries	273402	Janitorial - Admin	11/24/2020	340.00	.00	10-43-380
2001	Ant & J's Industries	273402	Janitorial - Police Dept	11/24/2020	180.00	.00	10-51-360
2001	Ant & J's Industries	273402	Janitorial - Library	11/24/2020	200.00	.00	10-62-366
2001	Ant & J's Industries	273402	Janitorial - Senior Center	11/24/2020	180.00	.00	10-62-366
Total Ant & J's Industries:					900.00	.00	
Antelope Run Electric, Inc.							
10129	Antelope Run Electric, Inc.	13599	Install Fuel Management System,	11/18/2020	3,220.05	.00	55-40-360
Total Antelope Run Electric, Inc.:					3,220.05	.00	
AT&T							
1398	AT&T	051 335 6579 0	Police Long Distance	11/09/2020	102.35	.00	10-51-271
Total AT&T:					102.35	.00	
Barnett's Towing L.L.C.							
1495	Barnett's Towing L.L.C.	447025	Impound Towing	11/16/2020	80.00	.00	10-51-505
Total Barnett's Towing L.L.C.:					80.00	.00	
Brent Clabaugh							
10458	Brent Clabaugh	112020 FINAL	Return Deposit - Water	11/20/2020	25.44	.00	51-21350
10458	Brent Clabaugh	112020 FINAL	Return Deposit - Sewer	11/20/2020	25.00	.00	52-21350
Total Brent Clabaugh:					50.44	.00	
Cintas Corporation No. 445							
10067	Cintas Corporation No. 445	4068230210	Uniform and Rentals/Public Works	11/23/2020	76.19	.00	10-57-110
10067	Cintas Corporation No. 445	406874427	Uniform and Rentals/Public Works	11/30/2020	75.99	.00	10-57-110
10067	Cintas Corporation No. 445	4068230210	Uniform and Rentals/Water	11/23/2020	20.68	.00	51-40-110
10067	Cintas Corporation No. 445	406874427	Uniform and Rentals/Water	11/30/2020	15.39	.00	51-40-110
10067	Cintas Corporation No. 445	4068230210	Uniform and Rentals/Sewer	11/23/2020	20.68	.00	52-40-110
10067	Cintas Corporation No. 445	406874427	Uniform and Rentals/Sewer	11/30/2020	15.39	.00	52-40-110
10067	Cintas Corporation No. 445	4068230210	Uniform and Rentals/Landfill	11/23/2020	77.28	.00	55-40-110
10067	Cintas Corporation No. 445	406874427	Uniform and Rentals/Landfill	11/30/2020	71.17	.00	55-40-110
Total Cintas Corporation No. 445:					372.77	.00	
Clark Information Systems							
1703	Clark Information Systems	146073	Monthly Internet Dec 2020	11/24/2020	89.95	.00	10-43-480
Total Clark Information Systems:					89.95	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Cochise County Finance Department							
1044	Cochise County Finance Departm	11232020	Election Services Nov 3, 2020 Ge	11/23/2020	800.00	.00	10-43-690
Total Cochise County Finance Department:					800.00	.00	
D&M Tire & Wheel							
1974	D&M Tire & Wheel	45175	Repair Tire Car Trailer	11/23/2020	18.00	.00	10-57-610
Total D&M Tire & Wheel:					18.00	.00	
Dana Kepner Company, Inc							
4375	Dana Kepner Company, Inc	8174989-00	Replace Triangle Housing Meter	11/18/2020	602.97	.00	51-40-610
Total Dana Kepner Company, Inc:					602.97	.00	
Elite Sales and Service, LLC							
2130	Elite Sales and Service, LLC	23015	310D Backhoe Replacement	11/17/2020	828.11	.00	23-40-610
Total Elite Sales and Service, LLC:					828.11	.00	
Empire Southwest, LLC							
2220	Empire Southwest, LLC	EMP55116512	Hydraulic Fill Cap for Cat 8165 Co	11/24/2020	41.23	.00	55-40-460
Total Empire Southwest, LLC:					41.23	.00	
Ferguson Enterprises #1001							
2267	Ferguson Enterprises #1001	437543	Emergency Repair	12/01/2020	95.65	.00	51-40-460
Total Ferguson Enterprises #1001:					95.65	.00	
Freedom Towing & Hauling							
10233	Freedom Towing & Hauling	002658	Impound Tow Vehicle	11/28/2020	180.00	.00	10-51-505
Total Freedom Towing & Hauling:					180.00	.00	
Gardner's Garage							
10212	Gardner's Garage	03P3495	HC6 Charger Full Service Oil Cha	12/01/2020	242.04	.00	10-51-470
Total Gardner's Garage:					242.04	.00	
Hach Company							
2947	Hach Company	12152836	Test Chlorine Free Level, Chlorine	10/07/2020	129.04	.00	52-40-610
2947	Hach Company	316216736	Sigma Submerged AV Prove for T	11/25/2020	1,645.60	.00	52-40-610
Total Hach Company:					1,774.64	.00	
Mac's Towing LLC							
9867	Mac's Towing LLC	7524	Impound Towing Fees	07/02/2020	77.50	.00	10-51-505
Total Mac's Towing LLC:					77.50	.00	
McCoy's Septic Pumping Service							
10230	McCoy's Septic Pumping Service	4809	Pump Station Dump	11/19/2020	190.00	.00	55-40-360
Total McCoy's Septic Pumping Service:					190.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Pitney Bowes Inc							
3187	Pitney Bowes Inc	111720	Supplies	11/17/2020	790.06	.00	10-43-440
3187	Pitney Bowes Inc	111720	Postage	11/17/2020	790.06	.00	51-40-440
Total Pitney Bowes Inc:					1,580.12	.00	
Senergy Petroleum LLC							
10215	Senergy Petroleum LLC	693072	Public Works Diesel #2	11/24/2020	27.56	.00	10-57-475
10215	Senergy Petroleum LLC	693072	Diesel #2 Water	11/24/2020	215.87	.00	51-40-475
10215	Senergy Petroleum LLC	693072	Diesel #2 Sewar	11/24/2020	215.87	.00	52-40-475
10215	Senergy Petroleum LLC	690845	Red Dyed Diesel #2	11/17/2020	698.85	.00	55-40-475
10215	Senergy Petroleum LLC	691572	Victory Blue Def	11/19/2020	212.15	.00	55-40-475
10215	Senergy Petroleum LLC	693072	Landfill Red Dyed Diesel #2	11/24/2020	1,017.17	.00	55-40-475
Total Senergy Petroleum LLC:					2,387.47	.00	
Terminax Processing Center							
10459	Terminax Processing Center	402566284	Pest Control - Admin	11/19/2020	112.00	.00	10-43-500
10459	Terminax Processing Center	402566284	Pest Control - Police Dept	11/19/2020	112.00	.00	10-51-460
10459	Terminax Processing Center	402566284	Pest Control - Fire Dept	11/19/2020	112.00	.00	10-53-360
10459	Terminax Processing Center	402566179	Pest Control - Library	11/19/2020	137.00	.00	10-62-460
10459	Terminax Processing Center	402566036	Pest Control - Senior Center	11/19/2020	47.00	.00	10-68-462
Total Terminax Processing Center:					520.00	.00	
Wells Fargo Remittance Center							
4377	Wells Fargo Remittance Center	53033	Plaque For Councilmember Banks	11/16/2020	22.96	.00	10-42-290
4377	Wells Fargo Remittance Center	111420 CAR C	Vechicle Dash Covers, PW1, 2, &	11/14/2020	139.97	.00	10-57-460
4377	Wells Fargo Remittance Center	112520	Christmas Flags Hwy 90	11/25/2020	78.22	.00	10-60-460
4377	Wells Fargo Remittance Center	112720 US FL	Utility Pole Parts for Christmas Fla	11/27/2020	280.75	.00	10-60-460
4377	Wells Fargo Remittance Center	112320 NPE	Fuel Key Reader, Manager Key B	11/23/2020	370.00	.00	55-40-338
Total Wells Fargo Remittance Center:					891.90	.00	
WEX BANK							
10401	WEX BANK	68592288	Police - Fuel	11/15/2020	915.65	.00	10-51-475
10401	WEX BANK	68592288	Public Works - Fuel	11/15/2020	32.33	.00	10-57-460
10401	WEX BANK	68592288	Fuel - Library	11/15/2020	12.90	.00	10-62-476
10401	WEX BANK	68592288	Water - fuel	11/15/2020	253.21	.00	51-40-475
10401	WEX BANK	68592288	Sewar - Fuel	11/15/2020	253.21	.00	52-40-475
Total WEX BANK:					1,467.30	.00	
Wist Office Products							
4169	Wist Office Products	2064931	Misc. Office Supplies	11/16/2020	95.63	.00	10-43-290
Total Wist Office Products:					95.63	.00	
Grand Totals:					16,622.29	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616
Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230



MEMBERSHIP / QUALIFICATIONS:

Membership shall consist of five (5) voting members. No voting members may be convicted of a felony, nor currently be a sworn peace officer. The Mayor and Council shall appoint members of the board. The members of the Board shall serve staggered terms. Three of the initial Board members, as determined by lot, shall serve two-year terms. The remaining initial Board members shall serve a one-year term. Thereafter, the term of office for a board member shall be two (2) years.

Initial training and training materials shall be provided to each board member prior to reviewing any Board matters. Such training shall be mandatory and shall be designed and implemented by the Town Manager and Police Chief, or their designees. Training topics shall include the Town's complaint resolution process, police procedures and open meeting law mandates.

FUNCTIONS:

The Citizen Police Advisory Review Board shall report to the Mayor and Council bi-annually, and shall submit such additional reports as it deems necessary or as requested by the Mayor and Council.

The board's annual report shall be filed on or before June 1. At the Board's request, the Town Manager shall prepare the annual report on behalf of the Board for the Board's adoption. The report shall include a summary of the issues reviewed by the Board, any recommendations made by the Board and any actions the Police Department has taken as a result of those recommendations. In addition, from time to time, the Board may request the opportunity to address the Mayor and Council at regularly scheduled Council

meetings regarding crime or law enforcement or other emergency service issues.

The Citizen Police Advisory Review Board is authorized to:

- a) Refer citizens who wish to file complaints against the city police department to the Town Manager.
- b) Conduct public outreach to educate the community of the role of the Police Department and town Manager in the investigation of complaints against the city police department or one of its officers.
- c) Request that the Town Manager monitor a particular citizen complaint being investigated by the city police department.
- d) Request from the city police department a review of completed action taken by the department on a citizen complaint or a review of incidents, which create community concern or controversy.
- e) Request from the Town Manager an independent review of completed action taken by the Police department on a citizen complaint.
- f) Review completed investigations of citizen complaints alleging police officer misconduct in order to comment on the fairness and thoroughness of an investigation and to report any concerns regarding the investigation to the chief of police, the town manager and/or the mayor and council.
- g) Provide comments and recommendations to the chief of police, the town manager and/or the mayor and council on the citizen complaint review process.
- h) Provide comments and recommendations to the chief of police, the town manager and/or mayor and council on police department policy, procedure, and practice.
- i) The Board may establish, with the approval of the Mayor and Town Council, such written rules and procedures as it deems necessary for the faithful performance of its duties as expressed in this article; provided, however, such rules do not conflict with applicable laws or the Town's Code.

The Citizen Police Advisory Board Shall Have the Authority to:

- a) Consult with the ~~Town~~ Mayor, Council and Town Manager from time to time as the Board deems appropriate, or as may be required by the town manager or mayor and council.
- b) Assist the police in achieving a greater understanding of the nature and causes of complex community problems in the area of human relations, with special emphasis on the advancement and improvement of relations between police and community for all groups.
- c) Study, examine, and recommend methods, approaches, and techniques to encourage and develop an active citizen police partnership in the prevention of crime.
- d) Promote cooperative citizen-police programs and approaches to the solutions of community crime problems, emphasizing the principle that the administration of justice is a responsibility, which requires total community involvement.
- e) Recommend procedures, programs, and/or legislation to enhance the cooperation among the citizens and the community police.
- f) Strive to strengthen and ensure, throughout the community, the application of the principle of equal protection under the law for all persons.
- g) Consult and cooperate with federal, state, city, and other public agencies, commissions, and committees on matters within the board's charge.
- h) At the discretion and express direction of the mayor and council, assume and undertake such other tasks or duties as will facilitate the accomplishment of these goals and objectives, except as hereinafter provided.

Limitation of Powers:

Neither the citizen police advisory review board nor any member thereof, except as otherwise authorized by law, shall:

- a) Incur city expense or obligate the city in any way without prior authorization of the mayor and council.
- b) Except for the chairperson who is the official spokesperson for the board, make any written or oral report of any committee activity to any individual or body other than to the Mayor, Council and Town Manager.
- c) Independently investigate citizen complaints against the police department or individual police officers by questioning witnesses or otherwise.
- d) Conduct any activity, which might constitute or be construed as a quasi-judicial review of police actions.
- e) Violate the confidentiality of any information related to matters involving pending or forthcoming civil or criminal litigation.
- f) Review or comment on the investigation of a citizen complaint where criminal charges are under investigation or pending until the case has reached a final disposition, except in those instances where the Police Department has determined that the citizen complaint is not related to the investigation or prosecution of the criminal charge against the citizen and has completed action on the citizen complaint and any other criminal charges have reached a final disposition.

Quorum:

A quorum shall consist of three (3) voting members.

Terms of Office and Officers:

Except for the initial Board appointments, All appointments shall be two (2) year terms.

In January, each year, the members of the Board shall vote to designate one of their members to serve as Board Chair and another to serve as Vice Board Chair.

Vacancies: The Mayor and City Council shall fill a vacancy during a term in office for the remainder of the term in the same manner as the original appointment. Absence from three (3) consecutive regularly scheduled meetings by any member of the Board shall be deemed to constitute the resignation of the member.

Meetings; Staff Support; Open Meeting Law Compliance:

A. Regular and special Board meetings shall be held as determined by the Board's chairperson, the Town Manager or the Mayor and Council, to be necessary.

B. Written minutes of all Board meetings shall be prepared. All Board meetings shall also be recorded.

C. This Board is defined as an advisory committee and must comply with all applicable provisions of the Open Public Meeting Law.

D. The Town Manager shall designate appropriate town employees to provide staff support for the Board.

E. The affirmative vote of a majority of voting members of the Board present shall be required for passage of any matter or recommendation of the Board.

Open Public Meeting Law Requirements:

~~This public body is defined as an advisory committee and must comply with all of the provisions of the Open Public Meeting Law. The Town Manager shall designate town employees to provide staff support for the Board.~~

James L. Thies HC-1

Chief James L. Thies
jthies@huachucacityaz.gov
Huachuca City Police Department (HCPD)
500 N. Gonzalez Blvd, Huachuca City, AZ 85616
Dispatch: 520-456-1353



The Town of Huachuca City will Investigate Complaints Against the Police Department.

When Should I File a Complaint?

A complaint should be filed when you believe a member of the Huachuca City Police Department has acted improperly in the course of his/her work. Whether the issue is related to discourteous treatment, unnecessary force, or any other police action you believe to be wrong, you may file a complaint.

How Do I File a Complaint?

A complaint can be filed by filing out the form on this web page. You will be notified by mail that the Town received your complaint and that it was forwarded to the Town Manager for review. The Town will notify you of the outcome of the investigation.

- File a complaint electronically
- Complaint form to print and mail 
- Presione aqui para una forma de queja (Spanish) 

Complaints can also be filed in writing directly with the Huachuca City Police Department, 505 Gonzales Blvd, Huachuca City, AZ 85616.

Important Information When You File

When you file your complaint, please include as much information as possible in your description of the event; such as: the date, time, and exact location of the incident; the name of the officer(s), badge number, description, and vehicle or license number (if available); name, telephone number and/or address of any potential witness(s); and any other evidence you feel may be important such as copies of citation(s), photograph(s), etc. The Town does not accept anonymous complaints.

What Happens to My Complaint?

When the Town has completed its investigation, the complainant will be notified as to the outcome. If the complainant is not satisfied with the outcome of the investigation, he/she may request a review by the Town Manager. Once the Town Manager has completed the review, the complainant will be notified of the final outcome.

Does My Complaint Make a Difference?

Citizen complaints assist the Police Department to identify problems with officers and Department policies.

Community Presentations

If you are interested in having the police department make a presentation at your neighborhood meetings or community events, please call the 456-1353.

Related Documents

- Complaint Form
- Complaint Form (Spanish)

POLICE

HUACHUCA CITY

19

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ARIZONA

**THE
SUNSET
CITY**



Paul Gales
galesp@gtlaw.com
602-445-8404

November 23, 2020

Mayor and Council
Town of Huachuca City, Arizona
500 North Gonzales Boulevard
Huachuca City, Arizona 85616

Re: Town of Huachuca City, Arizona Loan Repayment Agreement with the
Water Infrastructure Finance Authority of Arizona

The purpose of this letter is to set forth the role we propose to serve and responsibilities we propose to assume as special counsel to Town of Huachuca City, Arizona (the "Issuer") in connection with the execution and delivery of the captioned Loan Repayment Agreement (the "Agreement"), which is currently being considered by you with the Water Infrastructure Finance Authority of Arizona ("WIFA"). Special counsel is engaged as a recognized independent expert whose primary responsibility is to render an objective legal opinion with respect to the enforceability of agreements like the Agreement. As special counsel, we will, with respect to the Agreement, examine applicable law; prepare authorizing and operative documents; consult with the parties to the transaction relating to the Agreement; review certified proceedings; review legal issues relating to the structure of the issue; obtain from governmental authorities such approvals, rulings, permissions and exemptions as special counsel determines are necessary or appropriate and undertake such additional duties as we deem necessary to render the hereinafter described opinion relating to the Agreement (the "Opinion").

Subject to the completion of proceedings to our satisfaction, we will render the Opinion, opining that, among other things as required by WIFA, the Agreement is valid and enforceable against the Issuer. The Opinion will be executed and delivered by us in written form on the date the Agreement is executed and delivered by WIFA and the Issuer (the "Closing") and will be based on facts and law existing as of its date. In rendering the Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us at the Closing without undertaking to verify the same by independent investigations, and we will assume continuing compliance by the Issuer with applicable laws relating to the Agreement. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Agreement and their security. We will not review the financial condition of the Issuer or the adequacy of the security provided to owners of the Agreement, and we will express no opinion relating thereto.

Greenberg Traurig, LLP | Attorneys at Law

37887037

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Albany. Amsterdam. Atlanta. Austin. Berlin. Boca Raton. Boston. Chicago. Dallas. Delaware. Denver. Fort Lauderdale. Houston. Las Vegas. London.* Los Angeles. Mexico City.* Miami. Milan.* Minneapolis. Nashville. New Jersey. New York. Northern Virginia. Orange County. Orlando. Philadelphia. Phoenix. Sacramento. San Francisco. Seoul.* Shanghai. Silicon Valley. Tallahassee. Tampa. Tel Aviv.* Tokyo.* Warsaw. Washington, D.C. West Palm Beach. Westchester County.

Operates as: *Greenberg Traurig Germany, LLP; *A separate UK registered legal entity; *Greenberg Traurig, S.C.; *Greenberg Traurig Santa Maria; *Greenberg Traurig LLP Foreign Legal Consultant Office; *A branch of Greenberg Traurig, P.A., Florida, USA; *GT Tokyo Horikau Jimuho; *Greenberg Traurig Grzesiak sp.k.

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Mayor and Council
Town of Huachuca City, Arizona
November 23, 2020
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Based upon (i) our current understanding of the terms and structure of the financing, (ii) the duties we will undertake pursuant to this letter, (iii) the time we anticipate devoting to the financing, and (iv) the responsibilities we assume, our fee as special counsel for the Agreement will be \$10,000.00. Our fee is usually paid at the Closing out of proceeds of the sale of the Agreement, and we customarily do not submit any statement until the Closing.

If, for any reason, the execution and delivery of the Agreement is not executed and delivered or is completed without the delivery of the Opinion, we will not expect to be compensated except for "out-of-pocket" expenses.

Not included in the foregoing fee are representation of the Issuer before agencies of the State of Arizona or of the United States; any legal services rendered by us in connection with execution and delivery of the Agreement other than the services specifically described herein and representation of the Issuer in connection with litigation of any kind. We will be entitled separately to fees and expenses involved in connection with any such matter. These fees will be based upon the hourly rates normally charged by us, depending upon the attorney doing the related work.

With respect to our representation, the Issuer is our client, and an attorney-client relationship will exist between us. We assume that all other parties will retain such counsel, as they deem necessary and appropriate to represent their interests in this transaction. We further assume that all other parties understand that in this transaction we represent only the Issuer, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as special counsel are limited to those contracted for in this letter; the Issuer's execution of this engagement letter will constitute an acknowledgment of those limitations. Our representation of the Issuer will not affect, however, our responsibility to render an objective Opinion.

From time to time, we represent and consult with other issuers of municipal bonds, purchasers or investment banks, commercial bankers and financial advisors and other persons active in public finance on a variety of issues. You acknowledge and consent to such representations in transactions unrelated to execution and delivery of the Agreement. None of our representation of the Issuer or such additional relationships or prior consultations will affect, however, our responsibility to render the Opinion objectively.

The attorney-client relationship created by this engagement letter will be concluded upon the execution and delivery of the Agreement.

After the Closing, we will prepare and send to you a transcript of proceedings and documents. We will maintain the documents you give us in our client file for this engagement. At the conclusion of the engagement (or earlier, if appropriate), you will advise us which, if any, of the documents in our files you want given to you. We will retain those documents not given to you and ultimately destroy them in accordance with our record retention practice then in effect. We may also retain copies of documents we give you.

We have not given you any assurance or guarantee concerning the outcome or success of this engagement or our services, and have not accepted any contractual obligation in that regard. We also have not made any representation or warranty to you other than as may be expressly stated herein and thus have not done so as to whether our services will result in a benefit or recovery for you or, if they do, as to nature, amount or value thereof.

We will likely use third-party “cloud” services for your data and the data of other parties during and after our representation of you, which we believe provide enhanced data accessibility. We have ISO 27001:2013 data security certification, and we use only services who we believe have the same or better security than us. Cloud services do not guaranty immunity from invasion or misuse, and no one fully knows the capabilities of hackers, now or in the future. We believe though that the “cloud” services we use have “state-of-the-art” data protections and provide appropriate security protections for the confidentiality of data without significant risk of inappropriate access. We believe they also have the ability to take advantage of future security developments. We require that those cloud services employ data encryption, password protection, access verification, firewalls, antivirus software, intrusion detection and system monitoring as well as assurance of adherence to applicable data privacy and security laws. Your assent hereto confirms your consent to our using such cloud services for your data. If you do not consent, please strike through this subparagraph and initial that change in the margin.

If you request a copy of a portion or all of our files for this engagement, whether before or after the end of our representation, and if a substantial amount of material is being provided, we may, at our option, bill for the reasonable costs of copying, assemblage and delivery of such materials; and, if billed, you will pay that.

Personal data of individuals located in the European Economic Area (“EEA”) is protected by the European Union’s General Data Protection Regulation (“GDPR”), similar legislation by other EEA states, and other privacy laws applicable to it. Personal data is broadly defined in the GDPR and includes identification and other information about oneself such as without limitation national identity numbers (similar to US social security numbers), personal addresses, online names, account numbers, physical and mental health and cultural and social identity. If you give us such personal data of anyone or access to it, we will rely that you are entitled to do so under Articles 6 to 11 of the GDPR or other applicable statutory provisions. Your assent hereto constitutes your representation and warranty that you are entitled to provide such data and that you will comply or, if such data has been given, have complied with or are exempt from any notification or other requirements applicable to doing so.

You will pay the hourly fees and expenses incurred if we are required to participate in a future inquiry, investigation or proceedings arising out of or in connection with this engagement, including without limitation producing documents, seeking to claim or defend any attorney-client privilege or giving evidence at an inquiry.

Many but not all of our communications with you will be subject to the attorney-client privilege, if any, of the jurisdictions involved. Subject to and as provided in applicable ethical rules, we will seek to maintain that privilege unless you instruct or consent otherwise. You will advise us if your communications with us are subject to any other privilege or confidentiality agreement so that we may take appropriate steps to comply with them.

We have an Office of Firm Counsel (or General Counsel office) which provides legal advice to our attorneys and staff. We consider and intend the communications between attorneys in that office and our personnel seeking or containing possible legal advice and any legal advice given by that office to be subject, to the maximum extent available under ethical rules and law, to an attorney-client privilege between us and those persons and not subject to any fiduciary or other duty we have to you. As a result, we are proceeding on the understanding that we are not and will not be obligated to tell you of those communications or disclose their content and that advice and that, in any proceeding between us, they will not be discoverable by you. Your assent hereto confirms your assent and consent to that privilege and to your not being entitled to disclosure of those communications and that advice.

This engagement may not be changed, amended or otherwise modified, in whole or in part, except in a writing executed by both of us. No unilaterally proposed or announced change, supplementation, interpretation, guideline or other statement or pronouncement (by either, you or us), whether inconsistent with any provision hereof or otherwise, will be effective or binding or will otherwise suffice to modify or add hereto unless accepted in writing by the other of us and/or, as applicable, any other person or entity sought to be bound or otherwise affected by it.

No waiver of any of the provisions hereof will be effective or binding unless made in writing and signed by whoever is claimed to have given the waiver.

If any provision hereof is found to be unenforceable, invalid or illegal, it shall be automatically amended and interpreted in such manner as to be enforceable, valid and legal to the maximum extent possible to fulfill the intent of such provision. The validity or enforceability of the remainder hereof shall not be affected by the invalidity, unenforceability or illegality of any provision unless that negates the material core of this engagement (e.g. our provision of legal services on agreed economic terms).

This contains and sets forth the entire understanding between us and supersedes all prior or other agreements, understandings, writings, pronouncements (written and oral) that may exist or have existed or be promulgated as to this engagement. Neither of us has relied on any representation, warranty or other statement or promise concerning this engagement which is not stated in this writing.

All of the rights and obligations of either of us arising hereunder or related hereto are and will be governed by the laws of the State of Arizona, irrespective of conflicts of law principles that might otherwise apply.

Mayor and Council
Town of Huachuca City, Arizona
November 23, 2020
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If and to the extent permissible, the ethics rules of the jurisdiction in which we provide services as to this engagement govern and will alone govern and alone apply to the conduct by us hereunder.


This engagement may be terminated by you or by us at any time, in which event we shall be paid for any "out-of-pocket" expenses incurred to the date of termination.

To the extent applicable by provision of law, we acknowledge that this engagement is subject to cancellation pursuant to Section 38-511, Arizona Revised Statutes, the provisions of which are incorporated herein. This engagement will be solely for the benefit of the Issuer and its Mayor and Council, and no other person may acquire or have any right hereunder or by virtue hereof.

This agreement will become effective and govern our relationship as to it upon our rendering of any services for you as provided hereby. Subject only to possible obligations under ethical rules or law, we will have no continuing obligation to you concerning this engagement after it is ended. Our representation of you thus does not constitute or include an obligation to advise you or represent you after this engagement is ended including without limitation in later proceedings or as to subsequent requirements you may have concerning this matter or later legal or other developments that might have a bearing on your affairs or this matter.

If the foregoing terms of this engagement are acceptable to you, please so indicate by returning a copy hereof signed by you, retaining a copy for your files. Execution may be in counterparts, which shall constitute together one and the same instrument. Electronic, portable document format (pdf) and facsimile signatures shall be as effective as original ink signatures.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Paul Gales", written in a cursive style.

Paul Gales

Mayor and Council
Town of Huachuca City, Arizona
November 23, 2020
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The foregoing is hereby accepted on behalf of the Issuer, by the undersigned, who has been duly authorized so to execute the same.

Dated:, 2020

.....
Town Manager



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2020-28

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, A MUNICIPAL CORPORATION OF ARIZONA, TO AUTHORIZE THE APPLICATION FOR A CLEAN WATER STATE REVOLVING FUND ("CWSRF") LOAN FROM THE WATER INFRASTRUCTURE FINANCE AUTHORITY OF ARIZONA

WHEREAS, the Town of Huachuca City, Arizona, has identified a need for a wastewater capital improvement project; and

WHEREAS, pursuant to Sections 9-521 through 540, Arizona Revised Statutes, and specifically Section 9-571, Arizona Revised Statutes, such town may obligate the revenues generated by its utility system to repay a loan from the Water Infrastructure Finance Authority of Arizona ("WIFA"); and

WHEREAS, such town certifies that the population of the community is under 150,000 in population as of the most recent U.S. Census Date; and

WHEREAS, it is in the best interest of such town to pursue and apply for financial assistance from WIFA of an amount not to exceed \$1,770,000 for such water project; and

WHEREAS, the population of such town at the time of this request is less than 150,000, which meets the requirement under Section 9-571, Arizona Revised Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, as follows:

Section 1. The Town Manager of such town is hereby authorized to apply for CWSRF financial assistance from WIFA.

Section 2. The Town Manager of such town is authorized to take such actions as are necessary to apply for financial assistance in an amount not to exceed \$1,770,000 payable from revenues of the utility system.

Section 3. All actions of the officers and agents of such town which conform to the purposes and intent of this resolution and which further the completion of the application as contemplated by this resolution, whether heretofore or hereafter taken are hereby ratified, confirmed and approved. The proper officers and agents of such town are hereby authorized and

directed to do all such acts and things and to execute and deliver all such application documents on behalf of such town as may be necessary to carry out the terms and intent of this resolution.

PASSED AND ADOPTED by the Mayor and Council of the Town of Huachuca City, Arizona, this 3rd day of December, 2020.

.....
Johann Wallace, Mayor

ATTEST:

.....
Brandye Thorpe, Town Clerk

APPROVED AS TO FORM:

.....
Thomas Benavidez, Town Attorney